

Homework Policy

(January 2018)

The purpose of homework

- To encourage students to develop the skills needed for independent learning.
- To consolidate, reinforce and extend the skills, knowledge and understanding developed in the classroom.
- To enable students to meet the demands of the new rigorous GCSE and vocational coursework assignments.
- To prepare students for academy and public examinations.

The setting and marking of homework

- There must be homework set each week for all classes in the academy.
- Homework must be planned as an integral part of the lesson.
- Homework must have a clear purpose.
- Homework must be set using Show My Homework (SMHW).
- Homework must be recorded accurately set using SMHW with clear deadlines for completion. All revision homework must be recorded.
- Homework must be marked within a reasonable time after completion.
- Completion of homework must be recorded using SMHW under the “assess” tab.
- Non-completion of homework must also be recorded in the “assess” tab of SMHW and the graduated response for non-completion of homework should be followed.
- The SMHW record of non-completion will serve as the record on SIMS as it is readily available for parents and carers, DoFs and HoY as evidence.
- HW support will be offered within faculty areas to all students as part of the weekly offer.
- Pupils that do not complete homework will be issued with a C4 detention on the same day.
- If a pupil is thought to have seriously underperformed in their homework, then the teacher should make contact with home and follow this up with a detention as a potential consequence.
- Students repeatedly finding themselves in detention for non-completion of homework will be referred for support with learning and organisational skills.

Graduated Response for Homework

(January 2018)

Normal homework submission procedure:

1. Once the homework deadline arrives complete the homework submission section, under the assessment tab in SMHW: this will inform parents whether the homework has been completed or not.
2. Remember to add grades / bands etc. if you have selected this option under “mark scheme” when setting the homework.
3. If it is reasonable or appropriate a second chance can be given.
4. If a second chance is given and the homework is completed please adjust SMHW.

A pupil has failed to complete homework for the class teacher:

In the event that homework has not been completed to the required standard, please contact home and use homework support, or a detention **after discussion with parents** as appropriate.

1. The teacher should use Class Charts to identify the home work as not completed – this will send automated emails to AW and MK and create a log on SIMs.
2. Parents / carers will be contacted by text to inform them that their son or daughter will be in detention that afternoon.

Homework Support:

Faculties should use homework support to offer pupils the chance to complete and seek help with homework that has been set in lessons.

It should be available to pupils before the date the homework is due – there should no situation in which a pupil cannot seek help between having a homework set and the deadline arriving.

In the event that a pupil misses a C4 detention the standard protocols will follow, leading to a C5 Internal Exclusion Room placement.

Policy Updated: January 2018 (graduated response updated only)

Staff responsible: Assistant Headteacher (Teaching & Learning)

Ratified and approved by the SLT: January 2018

Due for review: **September 2018** (annually)